

Please complete and return to the Finance Depart

GIFT AID DECLARATION

Charity: Holy Trinity School Guildford, C of E (Aided) Junior School

Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year.

Your address is needed to identify you as a current UK taxpayer.

Donation

£

Donations for Pewley Down School are processed through the Holy Trinity Donations account. Please tick the box of the School that you wish your donation to be attributed to. Thank you!

Holy Trinity:

Pewley Down:

Your name

Address

Postcode

Please treat as Gift Aid donations all qualifying gifts of money made:

Today:

In the past 4 years:

In the future:

Please tick ALL boxes that you wish to apply.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year, it is my responsibility to pay any difference.

Signature: _____ Date: _____

Notes:

- 1 Please notify the charity if you:
 - want to cancel this declaration
 - change your name or home address
 - no longer pay sufficient tax on your income and/or capital gains
- 2 If you pay tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HMRC to adjust your tax code.
- 3 Data Protection Act 1998: Holy Trinity Junior School will use the information supplied by you to reclaim the tax from HMRC. Apart from this, the School will only use the information internally to administer the Gift Aid.