

Holy Trinity Pewley Down:

**A Federation of
Holy Trinity Church of England Junior School and Pewley Down Infant School, Guildford**

Trips & Journeys Policy

Opening Statement

At Holy Trinity Pewley Down we believe that trips are an integral part of our children's education. In line with this, we offer many day trips, a sleepover for Year 3 and a residential trip for Years 4, 5 and 6.

Aims and Objectives

At Holy Trinity Pewley Down we aim to:-

- Provide a topic related trip each term for each year group.
- Expand the child's understanding of a subject, through hands-on experiences.
- Build positive relationships between adults and children and children and their peers, through a progressive approach to residential stays.
- Encourage the children in their independence and their ability to work as a team.
- Enthuse our pupils in their learning and bring to life all that they have studied.

Day Trips

Provide a topic related trip each term for each year group as this brings the topic to life for the children. We always encourage parental assistance and input on these trips. We also endeavour to make the most of our local surroundings, for example, the Downs and the Chantry, so the children can appreciate learning in both the indoor and outdoor environments. We aim for a ratio of one adult to eight / ten children, according to year group.

Residential Journeys

Holy Trinity Pewley Down recognises the extensive benefits of residential journeys. These provide an opportunity for the children to develop their independence. During these trips, they can form solid relationships with their peers and also learn to work in teams with children they would not usually work with.

Health and Safety

All parents/ carers fill in permission slips on entry agreeing that the children may go off site during school hours to visit places of local interest.

Permission slips must always be obtained when children are involved in day trips further afield. Risk assessment is taken very seriously and staff are involved in ongoing checks to all places that the children visit.

All adult helpers involved in overnight stays must have been DBS checked.

Coaches are only used if they have seatbelts.

Provision for Special Needs, Equal Opportunities and Gifted and Talented

At Holy Trinity Pewley Down School the provision for children with SEN and Equal Opportunities is an integral part of our school ethos. It is based on a belief that every child is valued as an individual and entitled to a broad and balanced education, allowing them to achieve their individual potential socially, emotionally, physically and academically.

We also recognise that each child is unique. We aim to enable all children, including those who are gifted and talented to develop their full potential academically, emotionally, socially and spiritually.

Every effort is made to include all children in all school trips.

Funding

All children are asked for voluntary contributions towards trips. A support network is in place for those finding payments difficult.

Author(s) of this policy: Clare Brunet

Review

The Governing Body of HTPD first adopted this policy in 2010. It will be reviewed biennially by the Governing Body and will be revised as often as may be required

Date first adopted:	January 2010
Date last reviewed:	January 2020, February 2022, June 2024
Date for next review:	June 2026

Signed:

Signed:
Mark Sharman
Governor of Holy Trinity Junior Pewley Down Infant School
ECMS Committee Chair